



# Catalogue of Available Licences to Hunt Wild Deer on Coillte Lands

Primary tender competition - 2021

**The closing date for receipt of  
tender bids is  
5pm Friday 28<sup>th</sup> May 2021**

## **Contents:**

- 1. Introduction**
- 2. Tendering Instructions and Notes**
- 3. Terms and Conditions of Tender Competition**
- 4. Local Coillte Administrators & Contact Details**

# 1. Introduction

The hunting of game, deer and other quarry species are amongst the oldest form of forest recreation which continue to be legally enjoyed by many people across the country.

Respecting the traditional nature of this activity and recognising the social, environmental and economic benefits' which hunting can contribute, Coillte may permit certain types of hunting on their estate where it is deemed both compatible with forest management objectives, and where it is not considered to either compromise the safety of other forest users or negatively impact populations of quarry species. This, Coillte consider is in line with both the Companies Recreation Policy and Deer Management Policy, as well as supporting the principles of multiple-use forestry. All such hunting is managed and regulated through the issue of licences.

The allocation of licences to hunt and shoot deer, game (and other quarry species) is undertaken by means of open public tender. Tender bids are invited for licensed areas as they become available, these bids are evaluated based on a Points Scoring System (available on the Coillte website) whereby cognisance is made of the annual fee offered, the applicants previous experience, their commitment to safety as well as environmental and other local interest considerations.

All persons wishing to hunt deer on Coillte lands must satisfy Coillte's training / qualification requirements as follows:-

- Currently the minimum qualification required by all Licensees and holders of Annual Stalking Permits (unrestricted) is the Hunter Competence Assessment Programme (HCAP) - refer [www.deeralliance.ie](http://www.deeralliance.ie).
- Or the Country Sports Deer Stalking Training Course (completed since March 2018 to include assessment of related Irish legislation) [www.countrysportsireland.org](http://www.countrysportsireland.org) qualifications.
- Coillte may also require permit / licence holders applying for certain licensed areas, to hold qualifications which certifies an individual's practical competence in undertaking certain deer management functions, for example the Deer Management Qualifications – DSC level 2 , and / or, to participate in practical based training workshops (refer to section 3 below)
- Coillte has produced a Code of Practice which establishes minimum standards expected of all persons engaged in these activities alongside compliance with National legislation and conditions of the relevant licence agreements. It is available on the Coillte website.

For full details relating to licensed hunting on Coillte lands, and to view documents and procedures referred to above please refer to the Permits and Licences section on the Coillte website.

## Notes for 2021:

- Please note that Coillte are intending to introduce a new Hunter Management System later in 2021 and all hunting will be managed through this new system in due course. For now, all tendering operates using the system as heretofore and detailed here.
- **Tenders must be returned through normal post, not registered post.** Our offices are currently closed, so registered post cannot be signed-in and is returned to sender by An Post. After the closing date, tenders will be collected from Coillte offices.

## 2. Tendering Instructions

Tender bids will only be accepted if received on the official Form of Tender (version 3.1)

The Form of Tender must be completed in full and a hard copy posted to Coillte.

A separate Form of Tender is required for each licence group being applied for.

You may append additional pages where insufficient space exists to accommodate your response.

### **Completing the Form Electronically**

The tender form is an editable PDF. You can add your response and save the PDF for further editing. Where a question requires you to tick a box, please click on the appropriate box.

Where a question requires a response or comment, please click on the box and type your response. The completed PDF must be printed and posted to Coillte.

### **Completing the Form by Hand**

Print the Form and complete as required in clear and legible handwriting (ideally block capitals) Where required please tick the appropriate box.

Where a question requires a response or comment please write your response clearly in the box provided

### **Instructions for submitting the tender form:**

Coillte operate a “sealed bidding system” whereby a hard copy version (printed) or PDF version (emailed) of the completed Form of Tender must be submitted. The Form, together with any appended information and supporting documentation must be: -

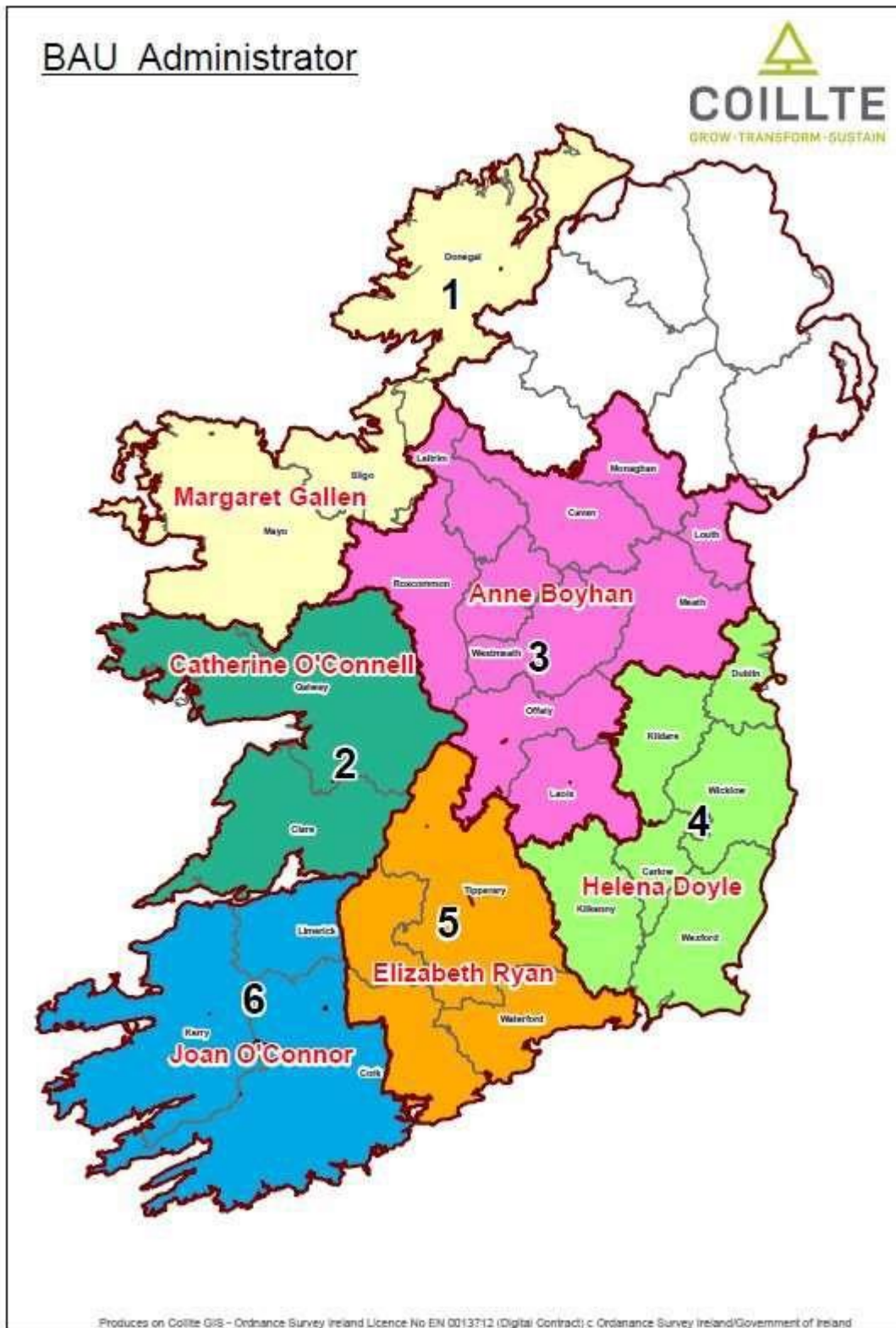
- Enclosed in a sealed envelope clearly marked “Forms of Tender Enclosed” and addressed to the relevant Local Coillte administrator (refer Section 4). The applicants name and address must be clearly marked on the reverse of the envelope.
- Received by the relevant Coillte administrator (refer Table 1) prior to **5pm Friday 28th May 2021**. It is the applicant’s responsibility to ensure this is achieved.

### 3. Terms and Conditions of Tender Competition

- i) Coillte make no representation or warranty as to the suitability of the lands for hunting purposes.
- ii) Timber harvesting and other forest operations take precedence over all licensed activities. The onus is on the applicant to liaise directly with the Estates Forester before submitting a tender, to review the Forest Management Plans (FMP) for the area, and to determine if there are any Special Conditions attached to the licence which may influence the exercise of the licence.
- iii) It is the responsibility of the applicant to familiarise themselves with the licensed area boundaries. Vehicular access to view the licence area is subject to agreement with the Estates Forester.
- iv) Proposed deer cull figures (deer licences only) are provided as a guide only of the maximum permitted cull level. No assurances are made that these figures are achievable, and these cull figures may vary annually. The cull programme for the forthcoming season may not have been determined at the time of the licence being advertised.
- v) The onus is on the applicant to determine the value of these rights for themselves and to base their tender bid accordingly.
- vi) The bid offered is final and is non-negotiable following acceptance.
- vii) Tender bids should only be submitted for licences for which applicants have a genuine interest in accepting. Refusal to accept licences awarded may affect the awarding of other licences to the applicant in this, or subsequent years.
- viii) Tender bids will only be accepted if they fully comply with the Tender Instructions outlined in this form.
- ix) Disqualified persons:
  - All persons under the age of 18yrs
  - All persons previously disqualified for providing inaccurate or misleading information in previous tender submissions.
  - All persons not holding the Hunter Competence Assessment Programme (HCAP) qualification – (Deer Hunting Licences only).
- x) Coillte do not undertake to accept the highest or any tender.
- xi) A Points Scoring System will provide the basis for the evaluation of all tender bids. Points can only be awarded for information provided on or attached to this tender form. A copy of the current Points Scoring System may be obtained from the Coillte website.

- xii) In the event that a minimum reserve price is not reached Coillte reserve the right to: -
- Seek revised tenders from all interested parties.
  - Negotiate directly with the two highest scoring tenders
  - To withdraw the areas from the tender competition.
- xiii) All applicants will receive notification in writing within 4 weeks from the closing date for receipt of tenders.
- xiv) The decision of the panel is final. The final rating of tender bids will not be disclosed or be open for discussion with an unsuccessful applicant.
- xv) Successful applicants are required to confirm acceptance within two weeks from the offer letter being issued. Payment of 25% of the tendered licence fee (inclusive of vat) is required to secure the offer, the balance to be paid on the signing of the licence agreement. All payments are to be made in accordance with Coillte's "Cashless Payment Policy" (Cash, Cheques, Bankers Drafts and Postal Orders will not be accepted. All payments are to be made by Debit Card at 094 9029494. Credit Cards and EFT payments only by agreement with local Management)
- xvi) Licence fees may be subject to vat at an appropriate rate.
- xvii) Successful applicants are required to comply in all respects with the terms and conditions of the Licence Agreement as well as Coillte's Code of Practice for Sustainable Hunting, Copies of these documents can be downloaded from the Coillte website or on request from your local Coillte Administrator (refer to catalogue). Please note these conditions are subject to change and may vary on location and local circumstances (refer to ii above).
- xviii) Successful applicants will be required to register with Coillte, names of all persons intending to exercise the rights under the licence and provide evidence of appropriate insurance cover for each individual,
- xix) Successful applicants may be required to meet with Coillte to discuss and agree an appropriate game/ deer management programme for the area and if requested to provide a written game/deer management plan and safety statement
- xx) Concurrent Rights (deer licences only) – Where indicated in the catalogue, the licence period of licensed areas subject to Concurrent Rights are restricted to weekends, bank holidays and National holidays only on or after the 15th of November annually. It is Coillte's intention to undertake direct culling operations of female and non-antlered deer in these areas during weekdays after this date.
- xxi) Canvassing will disqualify

## 4. Local Coillte Administrators – Contact details



## BAU Administrator Contact Details

BAU	Contact	Telephone		Email address	Postal Address
		Office	Mobile		
1	Margaret Gallen	074 9189960	087 7536048	<a href="mailto:Margaret.gallen@coillte.ie">Margaret.gallen@coillte.ie</a>	Coillte, Glenview Business Park, Donegal Road, Ballybofey, Co. Donegal
2	Catherine O'Connell	061 501501	087 0569571	<a href="mailto:Catherine.oconnell@coillte.ie">Catherine.oconnell@coillte.ie</a>	Coillte Unit 5, Castletroy Business Park, Castletroy, Limerick, V94 C780
3	Anne Boyhan	057 8678523	086 2603652	<a href="mailto:Anne.Boyhan@coillte.ie">Anne.Boyhan@coillte.ie</a>	Coillte Unit A4 Parkside, Abbeyleix Road, Portlaoise, Co. Laois, R32 HH52
4	Helena Doyle	01 2811442	086 3153643	<a href="mailto:helena.doyle@coillte.ie">helena.doyle@coillte.ie</a>	Coillte, Church Road, Newtownmountkennedy, Co. Wicklow
5	Elizabeth Ryan	056 7701122	087 2293756	<a href="mailto:elizabeth.ryan@coillte.ie">elizabeth.ryan@coillte.ie</a>	Coillte Unit C, Carrigeen Industrial Estate, Cahir, Co. Tipperary, E21 DH29
6	Joan O'Connor	066 7163379	087 1345097	<a href="mailto:joan.oconnor@coillte.ie">joan.oconnor@coillte.ie</a>	Coillte, Back of the forge, Lower Main street, Castleisland, Co. Kerry

**For property listings, please see separate document on the website.**