

Graduate Recruitment Programme 2021 FAQ

What graduate positions are available?

The Coillte Forestry Graduate Programme is offering talented individuals who have drive, energy and ambition an opportunity to be part of the future of Coillte. We are offering recently qualified graduates a placement for two years. We are looking specifically for graduates within forestry. Students currently participating in their final year or who awaiting results are also welcome to apply.

Successful applicants will be taken into the Graduate Forestry Programme during Autumn 2021.

What is the closing date for application?

Closing date is 16 May 2021.

How do I apply?

To apply please submit your application online. The link to apply is available on our careers page at www.coillte.ie/careers/. The closing date for applications is 16 May 2021.

What is the expected education level to be qualified for application?

Our graduate openings require a minimum of a bachelor's degree to apply. You must be on track for or have achieved at minimum of a 2.2 degree or equivalent at FETAC Level 7 or 8.

Must I have studied Forestry?

Yes. Graduates who have not studied within a Forestry discipline will not be considered. The programme is open to Forestry Graduates only.

How can I check if my application has been successfully sent?

Once you have submitted your application online you will receive a confirmation page on screen.

Will I get notified if I am not selected for the programme?

Yes. Unsuccessful candidates will be notified via email during the selection process.

What is involved in the recruitment process?

After the initial screening process all successful applicants will receive an invitation to participate in a series of online assessments. These assessments will take place across May and June 2021.

Video Interview

Successful candidates will be asked to complete a short ten minute video interview. This interview can be completed online at a time that suits you and can be completed using a PC, laptop, tablet or phone.

Ability Assessments

You may be asked to complete one or more of the below short assessment online as part of the selection process:

- Verbal tests are designed to measure your ability to understand written information and to evaluate arguments about this information.
- Numerical tests are designed to assess your understanding of tables of statistical and numerical data, as well as your ability to make logical deductions.
- Inductive reasoning tests measure your ability to draw inferences and understand the relationships between various concepts independent of acquired knowledge.

Top Tips for Ability Assessments

- Get a feel for the tests by trying some example questions – check your invitation email for a link to practice tests and there are also several websites offering practice tests, so take advantage of them. Your careers service should also be able to help you find them.
- You're likely to be presented with numerical data to analyse, so it's worth refreshing your memory on basic calculations like percentages and ratios before you do the test
- Work through the test steadily and accurately
- Make sure you have everything you need before starting, including some rough paper and a calculator
- Be aware of the amount of time you have left to complete each question (there's a timer to help you)
- Don't feel disheartened if you feel you have done badly on a particular question – move on to the next one

Assessment Centre

If you are successful you will then be invited to participate in a half day selection assessment centre. Due to the Covid pandemic it is not possible to hold these in person for 2021. Our assessment centres in 2021 will be held virtually and will include a combination of activities and interviews. Further details will be made available to any candidates invited to attend. The assessment centres will be scheduled for June 2021. Once finalised no alternative dates will be available.

Offer:

We will contact you to confirm whether we'd like to make you an offer within ten days following the assessment centre.

Commencement Date:

We currently expect graduates to commence working at Coillte during Autumn 2021.

Interview Tips: How can I prepare for an interview?

Advice on how to prepare for and complete a good interview:

- Prepare your information and do your research before attending an interview.
- Document accurate details of your college courses and exam results; secondary education exam results; details of any work experience or jobs you have had.
- Consider the differentiating competencies required for the roles. Use personal experiences to illustrate the skills that would help you handle the day to day situations at work. Document situations where you had to solve a problem, show initiative, communicate well, collaborate in a team, make a decision, organise something, juggle priorities or manage your time. Then prepare answers that describe the situation and show your skills in handling it. Analyse a task you had to carry out, the actions you took and the results you achieved.